

NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to the members of Heritage Elementary School and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time. One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. §§ 38-431.03(A)(2) and (3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda or to discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Raena Janes at 520-545-0575. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 6th day of July, 2023.

**Wednesday, July 12, 2023, 3:30 p.m.
Heritage Elementary School
5704 E. Grant Rd., Tucson, AZ 85712
Call-in Board Meeting**

**To join Board Meeting conference call, please call 520-989-8042 no earlier than 3:25 p.m.
Meeting will start at 3:30 p.m.**

Regular Session

**ALL ITEMS ON THIS AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,
INCLUDING REPORTS AND ACTION ITEMS**

A. Roll Call.

B. Call to the Public. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

C. Action Items:

1. Approve 23-24 Adopted Budget

D. Adjournment

Charter school Heritage Elementary School

County Maricopa

CTDS number 078985000

Charter contact information

	Prefix	First name	Last name	Email address	Telephone number	Extension
Charter Representative		Raena	Janes	ri@arizonacharterschools.org	520-545-0575	
Charter Representative		Raena	Janes	ri@arizonacharterschools.org	520-545-0575	
Executive Assistant to Charter Representative		Raena	Janes	ri@arizonacharterschools.org	520-545-0575	
Business Manager		William	Rubasch	wrubasch@arizonacharterschools.org	520-545-0575	
Business Consultant		Joel	Brice	joel@csfgaz.com	480-719-4550	
AzEDS/ADM Data Coordinator		Kris	Johnson	papaski@yahoo.com	520-545-0575	
SPED Data Coordinator		Kris	Johnson	papaski@yahoo.com	520-545-0575	
Poverty Coordinator		Kris	Johnson	papaski@yahoo.com	520-545-0575	
Assessments Coordinator		Jacqueline	Trujillo	jtprincipal@hotmail.com	520-545-0575	
Curriculum Coordinator		Jacqueline	Trujillo	jtprincipal@hotmail.com	520-545-0575	
Information Technology (IT) Director		Justin	Hernandez	jhernandez@arizonacharterschools.org	520-545-0575	
Governing Board Member		Raena	Janes	ri@arizonacharterschools.org	520-545-0575	
Governing Board Member		Marvin	Anderson	marvinanderson1988@gmail.com	520-545-0575	
Governing Board Member		Sharon	Chamness	heritageelemschool@yahoo.com	520-545-0575	
Governing Board Member		Teri	McCurdy	tmccurdy@hesglendale.org	520-545-0575	
Governing Board Member		Mike	Roubison	mroubison@hesglendale.org	520-545-0575	
Governing Board Member						
Governing Board Member						
Governing Board Member						

Student Information System (SIS) Vendor

Accounting Information System

Is the Charter exempt from the Uniform System of Financial Records for Charter Schools (USFRCS)?

Charter's website address

Charter school		Heritage Elementary School		County			Maricopa		CTDS number		078985000
Expenses		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ decrease		
							Prior year 2023	Budget year 2024			
1000 Schoolwide Project and 1500-1999 Other Special Projects											
100 Regular education											
1000 Instruction	1.	2,012,396	338,083	36,750	65,500	37,500	2,334,761	2,490,229	6.7%	1.	
Support services											
2100 Students	2.	234,500	39,396	11,359	1,869	2,800	164,169	289,924	76.6%	2.	
2200 Instruction	3.	0	0	37,500	468	1,500	38,430	39,468	2.7%	3.	
2300 General administration	4.	0	0	10,072	14,277	7,500	30,887	31,849	3.1%	4.	
2400 School administration	5.	205,615	35,366	92,366	5,752	3,250	297,483	342,349	15.1%	5.	
2500 Central services	6.	9,659	1,623	903,650	11,941	13,850	882,915	940,723	6.5%	6.	
2600 Operation & maintenance of plant	7.	90,164	15,148	180,950	245,500	3,800	416,822	535,562	28.5%	7.	
2900 Other support services	8.	0	0	0	0	0	0	0		8.	
3000 Operation of noninstructional services	9.	28,951	4,864	4,148	0	0	36,109	37,963	5.1%	9.	
4000 Facilities acquisition & construction	10.	0	0	0	0	0	0	0		10.	
5000 Debt service	11.	0	0	0	0	749,555	765,000	749,555	-2.0%	11.	
610 School-sponsored cocurricular activities	12.	0	0	0	0	0	0	0		12.	
620 School-sponsored athletics	13.	0	0	0	0	0	0	0		13.	
630, 700, 800, 900 Other programs	14.	0	0	0	0	0	0	0		14.	
Subtotal (lines 1-14)	15.	2,581,285	434,480	1,276,795	345,307	819,755	4,966,576	5,457,622	9.9%	15.	
200 Special education											
1000 Instruction	16.	112,060	18,826	8,047	260	0	132,304	139,193	5.2%	16.	
Support services											
2100 Students	17.	52,590	8,835	27,500	1,500	0	99,589	90,425	-9.2%	17.	
2200 Instruction	18.	0	0	1,714	1,250	0	1,675	2,964	77.0%	18.	
2300 General administration	19.	35,257	5,923	779	0	0	40,051	41,959	4.8%	19.	
2400 School administration	20.	0	0	0	0	0	0	0		20.	
2500 Central services	21.	0	0	0	0	0	0	0		21.	
2600 Operation & maintenance of plant	22.	0	0	0	0	0	0	0		22.	
2900 Other support services	23.	0	0	0	0	0	0	0		23.	
3000 Operation of noninstructional services	24.	0	0	0	0	0	0	0		24.	
4000 Facilities acquisition & construction	25.	0	0	0	0	0	0	0		25.	
5000 Debt service	26.	0	0	0	0	0	0	0		26.	
Subtotal (lines 16-26)	27.	199,907	33,584	38,040	3,010	0	273,619	274,541	0.3%	27.	
400 Pupil transportation	28.	0	0	649,796	0	0	635,187	649,796	2.3%	28.	
530 Dropout prevention programs	29.	0	0	0	0	0	0	0		29.	
540 Joint career & technical ed. & vocational ed. center	30.	0	0	0	0	0	0	0		30.	
550 K-3 Reading	31.	55,000	4,959	0	0	0	65,899	59,959	-9.0%	31.	
Subtotal (lines 15 and 27-31)	32.	2,836,192	473,023	1,964,631	348,317	819,755	5,941,281	6,441,918	8.4%	32.	
1010 Classroom Site Project (from page 3, line 6)	33.	640,000	57,765	0	0	0	719,960	697,765	-3.1%	33.	
1020 Instructional Improvement Project (from page 2, line 5)	34.						36,700	34,138	-7.0%	34.	
1071 English Language Learner Project (from page 4, line 11)	35.	13,000	1,250	0	0	0	14,244	14,250	0.0%	35.	
1072 Compensatory Instruction Project (from page 4, line 22)	36.	0	0	0	0	0	0	0		36.	
1100-1499 Federal and State projects (from page 2, line 32)	37.						1,363,413	1,117,020	-18.1%	37.	
Total (lines 32-37)	38.	3,489,192	532,038	1,964,631	348,317	819,755	8,075,598	8,305,091	2.8%	38.	

Federal and State projects

	Prior year 2023	Budget year 2024	
1100-1399 Federal projects			
1. 1100-1130 ESEA Title I-Helping Disadvantaged Children	404,282	395,000	1.
2. 1140-1150 ESEA Title II-Prof. Dev. And Technology	20,000	17,620	2.
3. 1160 ESEA Title IV-21st Century Schools	0	10,000	3.
4. 1170-1180 ESEA Title V-Promote Informed Parent Choice	0	0	4.
5. 1190 ESEA Title III-Limited Eng. & Immigrant Students	21,342	19,875	5.
6. 1200 ESEA Title VII-Indian Education	0	0	6.
7. 1210 ESEA Title VI-Flexibility and Accountability	8,000	0	7.
8. 1220 IDEA, Part B	134,300	130,725	8.
9. 1230 Johnson-O'Malley	0	0	9.
10. 1240 Workforce Investment Act	0	0	10.
11. 1250 AEA-Adult Education	0	0	11.
12. 1260-1270 Vocational Education-Basic Grants	0	0	12.
13. 1280 ESEA Title X-Homeless Education	0	0	13.
14. 1290 Medicaid Reimbursement	0	0	14.
15. 1300 Charter School Implementation Proj. (Stimulus)	0	0	15.
16. 13__ Impact Aid	0	0	16.
17. 1310-1399 Other Federal Projects	775,489	543,800	17.
18. Total federal projects (lines 1-17)	1,363,413	1,117,020	18.
1400-1499 State projects			
19. 1400 Vocational Education	0	0	19.
20. 1410 Early Childhood Block Grant	0	0	20.
21. 1420 Extended School Year-Pupils with Disabilities	0	0	21.
22. 1425 Adult Basic Education	0	0	22.
23. 1430 Chemical Abuse Prevention Programs	0	0	23.
24. 1435 Academic Contests	0	0	24.
25. 1450 Gifted Education	0	0	25.
26. 1456 College Credit Exam Incentives	0	0	26.
27. 1460 Environmental Special Plate	0	0	27.
28. 1465 Charter School Stimulus Fund	0	0	28.
29. 14__ Arizona Industry Credentials Incentive	0	0	29.
30. Other State Projects	0	0	30.
31. Total State projects (lines 19-30)	0	0	31.
32. Total federal and State projects (lines 18 and 31)	1,363,413	1,117,020	32.
Capital acquisitions			
	Prior year	Budget year	
1. 0181 Intangible assets	0	0	1.
2. 0191 Land and land improvements	0	0	2.
3. 0192 Site improvements	0	0	3.
4. 0194 Buildings and building improvements	0	0	4.
5. 0196 Equipment	0	0	5.
6. 0198 Construction in progress	0	0	6.
7. Total capital acquisitions (lines 1-6)	0	0	7.
8. Total capital acquisitions, if any, budgeted on lines 1-6 above	0	0	8.

Special education programs by type

	Program 200 prior year 2023	Program 200 budget year 2024	
1. Total all disability classifications	273,619	274,541	1.
2. Gifted education	0	0	2.
3. ELL incremental costs	0	0	3.
4. ELL compensatory instruction	0	0	4.
5. Remedial education	0	0	5.
6. Vocational and technical ed.	0	0	6.
7. Career education	0	0	7.
8. Total (lines 1-7)	273,619	274,541	8.
9. Expenses budgeted for transporting students with disabilities (as defined in A.R.S. §15-761) unique to the IEP	0	0	9.

Instructional Improvement Project

Indicate amounts budgeted in Project 1020 for the following:

	Prior year 2023	Budget year 2024	
1. Teacher compensation increases	36,700	34,138	1.
2. Class size reduction	0	0	2.
3. Dropout prevention programs	0	0	3.
4. Instructional improvement programs	0	0	4.
5. Total Instructional Improvement (lines 1-4)	36,700	34,138	5.

Proposed ratios for special education

Teacher-pupil	1 to	<u>21.0</u>
Staff-pupil	1 to	<u>13.0</u>

Selected expenses by type

(Must be included on page 1)

Audit services	16,500
Classroom instruction	4,328,534

State equalization assistance budgeted for food service expenses

Enter the amount of State equalization assistance budgeted for food service, function 3100:	<u>37,963</u>
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Debt service

Interest 6850	749,555
Redemption of principal	420,000

Estimated full-time equivalent teachers [A.R.S. §15-903(E)(2)]

	Prior year 2023	Budget year 2024	
1. Number of full-time equivalent certified teachers	35.00	36.00	1.
2. Number of full-time equivalent noncertified teachers	11.00	10.00	2.
3. Number of full-time equivalent contract teachers	0.00	0.00	3.

Charter school Heritage Elementary School

County Maricopa

CTDS number 078985000

Expenses		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Totals		% Increase/ decrease
						Prior year 2023	Budget year 2024	
Classroom Site Project 1010								
1000 Instruction	1.	640,000	57,765	0	0	719,960	697,765	-3.1%
2100 Support services—students	2.					0	0	
2200 Support services—instruction	3.					0	0	
2300 Support services—general administration	4.					0	0	
3300 Community services operations	5.					0	0	
Total Classroom Site Project (lines 1-5)	6.	640,000	57,765	0	0	719,960	697,765	-3.1%

Classroom Site Project 1010 budgeted property payments

Property disbursements	0
Interest 6850	0
Redemption of principal	0

Charter School Heritage Elementary School

County Maricopa

CTDS number 078985000

Expenses	Number of personnel		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ decrease	
	Prior year	Budget year						Prior year 2023	Budget year 2024		
English Language Learner Project - 1071											
260 Special education—ELL incremental costs											
1000 Instruction	1.	0.25	0.25	13,000	1,250				14,244	14,250	0.0%
Support services									0	0	
2100 Students	2.	0.00							0	0	
2200 Instruction	3.	0.00							0	0	
2300 General administration	4.	0.00							0	0	
2400 School administration	5.	0.00							0	0	
2500 Central services	6.	0.00							0	0	
2600 Operation & maintenance of plant	7.	0.00							0	0	
2900 Other support services	8.	0.00							0	0	
Program 260 subtotal (lines 1-8)	9.	0.25	0.25	13,000	1,250	0	0	0	14,244	14,250	0.0%
430 Pupil Transportation—ELL incremental costs											
Support services											
2700 Student transportation	10.	0.00							0	0	
Total expenses (lines 9 and 10)	11.	0.25	0.25	13,000	1,250	0	0	0	14,244	14,250	0.0%

Expenses	Number of personnel		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ decrease	
	Prior year	Budget year						Prior year 2023	Budget year 2024		
Compensatory Instruction Project - 1072											
265 Special education—ELL compensatory instruction											
1000 Instruction	12.	0.00							0	0	
Support services									0	0	
2100 Students	13.	0.00							0	0	
2200 Instruction	14.	0.00							0	0	
2300 General administration	15.	0.00							0	0	
2400 School administration	16.	0.00							0	0	
2500 Central services	17.	0.00							0	0	
2600 Operation & maintenance of plant	18.	0.00							0	0	
2900 Other support services	19.	0.00							0	0	
Program 265 subtotal (lines 12-19)	20.	0.00	0.00	0	0	0	0	0	0	0	
435 Pupil transportation—ELL compensatory instruction											
Support services											
2700 Student transportation	21.	0.00							0	0	
Total expenses (lines 20 and 21)	22.	0.00	0.00	0	0	0	0	0	0	0	

FY 2023 Summary of charter school adopted budget

CTDS number 078985000

	Totals		% Increase/decrease
	Prior year 2023	Budget year 2024	
1000 Schoolwide Project			
100 Regular education			
1000 Instruction	2,334,761	2,490,229	6.7%
Support services			
2100 Students	164,169	289,924	76.6%
2200 Instruction	38,430	39,468	2.7%
2300 General administration	30,887	31,849	3.1%
2400 School administration	297,483	342,349	15.1%
2500 Central services	882,915	940,723	6.5%
2600 Operation & maintenance of plant	416,822	535,562	28.5%
2900 Other support services	0	0	
3000 Operation of noninstructional services	36,109	37,963	5.1%
4000 Facilities acquisition & construction	0	0	
5000 Debt service	765,000	749,555	-2.0%
610 School-sponsored cocurricular activities	0	0	
620 School-sponsored athletics	0	0	
630, 700, 800, 900 Other programs	0	0	
Regular education subtotal	4,966,576	5,457,622	9.9%
200 Special education			
1000 Instruction	132,304	139,193	5.2%
Support services			
2100 Students	99,589	90,425	-9.2%
2200 Instruction	1,675	2,964	77.0%
2300 General administration	40,051	41,959	4.8%
2400 School administration	0	0	
2500 Central services	0	0	
2600 Operation & maintenance of plant	0	0	
2900 Other support services	0	0	
3000 Operation of noninstructional services	0	0	
4000 Facilities acquisition & construction	0	0	
5000 Debt service	0	0	
Special education subtotal	273,619	274,541	0.3%
400 Pupil transportation	635,187	649,796	2.3%
530 Dropout prevention programs	0	0	
540 Joint career & tech. ed. & voc. ed. center	0	0	
550 K-3 Reading	65,899	59,959	-9.0%
Total	5,941,281	6,441,918	8.4%

The budget of Heritage Elementary School for fiscal year 2024 was officially proposed by the Governing Board on July 03, 2023. The complete budget may be reviewed by contacting William Rubasch at 5207214205 or wrubasch@arizonacharterschools.org.

Special education programs	Totals		% Increase/decrease
	Prior year 2023	Budget year 2024	
Total all disability classifications	273,619	274,541	0.3%
Gifted education	0	0	
ELL incremental costs	0	0	
ELL compensatory instruction	0	0	
Remedial education	0	0	
Vocational and technical ed.	0	0	
Career education	0	0	
Total	273,619	274,541	0.3%

Expenses by project			
	Totals		% Increase/decrease
	Prior year 2023	Budget year 2024	
Schoolwide	5,941,281	6,441,918	8.4%
Classroom Site Project	719,960	697,765	-3.1%
Instructional Improvement	36,700	34,138	-7.0%
English Language Learner	14,244	14,250	0.0%
ELL Compensatory Instruction	0	0	
Federal projects	1,363,413	1,117,020	-18.1%
State projects	0	0	
Capital acquisitions	0	0	
Total expenses	8,075,598	8,305,091	2.8%

Average teacher salary	
Average salary of all teachers employed in the budget year 2024	46,434
Average salary of all teachers employed in the prior year 2023	44,139
Increase in average teacher salary from the prior year 2023	2,295
Percentage increase	5.2%

Comments on average salary calculation (optional):